

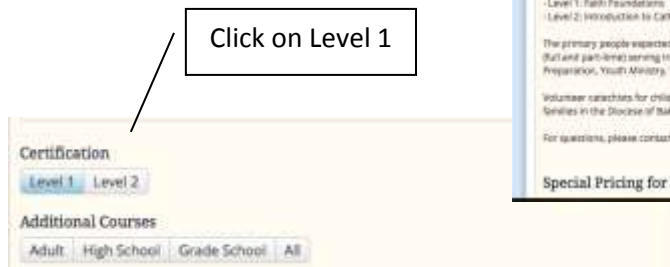


The Roman Catholic DIOCESE OF BAKER

Individual Online Catechist Certification Instructions

To purchase a course

1. Go to www.mycatholicfaithdelivered.com/Baker
2. If desired, read the descriptions of the courses under **Diocese of Baker Catechetical Certification**.
3. Scroll down to the buttons just under Certification.
4. Click on the Certification you need. (Most Catechists will need the **Level 1** class. Contact Barry Metzentine if you are unsure what Certification you need)



5. Click on the Course you want to take.



6. In the class screen, click **Add to Cart.**
7. Click **Checkout Now.**



8. Verify that the correct course is in your "Shopping Cart", and then click **Checkout Now.**

9. Enter your name, email address, etc. on the Contact screen.
10. We suggest that you choose a password different than the one you use for confidential websites. A good password for this site would be RECatechistXX#4,

Account & Contact Info Already registered or need to create an account? [Sign in here](#)

Your Account & Contact Information is used to login to the site. Please view your password in a safe place.

*Your First Name:

*Your Last Name:

*Your E-Mail:

*Create a Personal Password: (1 special character, 1 capitalized character, 1 number, min 8 characters)

*Re-Enter Your Password:

*Phone:

*Please send me email updates: Yes No (Can we contact you with product updates/information, etc.)

Address Information [Edit Address Information](#)

Enter your billing information below.

Bill Name:

*First Name:

*Last Name:

*Phone:

Company:

Address Type:

*Address:

- where XX are your initials and the last number is the grade you teach.
11. On the same screen enter your address and credit card information.
12. Click **Complete Purchase**

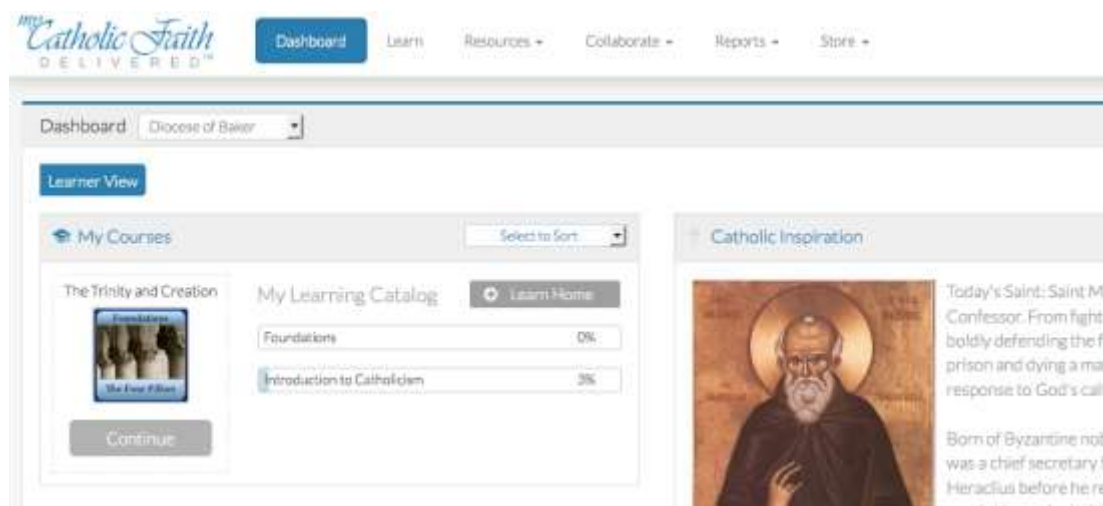
13. The next page will be a verification page. You will also get an email confirming the purchase.

To take a class

1. Go to www.mycatholicfaithdelivered.com/Baker



2. Click **Login** → at the upper left of the screen.
3. Login using your email address and the password you created when purchasing a course.
4. Then click on **Start course**.



You may take a break or stop the class at any time.

To continue a class, log in again. You will see a button that says “**Continue**”.

If you experience any difficulties with the system please contact support@mycatholicfaithdelivered.com

God bless you and thank you for your service to the Church!